



## Indian National Finals Rodeo

Box 508

Browning, MT 59417

406-338-7684 office - 406-338-3754 fax

[infr@3rivers.net](mailto:infr@3rivers.net)

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### INFR 2022 GROUND RULES

The official 2022 INDIAN NATIONAL FINALS RODEO RULES AND BYLAWS including all amendments shall apply at the INFR unless otherwise specified in these Ground Rules. Where a conflict arises between these Ground Rules and the INFR Rules and Bylaws, these Ground Rules prevail.

**NOTE: ALL TIMES ARE PACIFIC DAYLIGHT TIME (PDT)**

#### 1. PERFORMANCES and ORDER OF CONTESTANTS:

1st Go Round- Tuesday, October 18, 2022

12:30 pm: Timed Event Contestants 1-16 and Rough Stock  
Contestants 1-12 will compete in the positions drawn.

6:30 pm: Timed Event Contestants 17-32 and Rough Stock  
Contestants 13-24 will compete in the positions drawn.

2nd Go Round - Wednesday, October 19, 2022

12:30 pm: Timed Event Contestants 32-16 and Rough Stock  
Contestants 24-13 will compete in the positions drawn.

6:30 pm: Timed Event Contestants 16-1 and Rough Stock  
Contestants 12-1 will compete in the positions drawn.

3rd Go Round -Thursday, October 20, 2022, at 6:30pm

After 2 Go Rounds, the bottom 16 contestants in the Timed Events and the bottom 12 in the Rough Stock compete.

3rd Go Round Continues - Friday, October 21, 2022, at 6:30pm

After 2 Go Rounds, the top 16 contestants in the Timed Events and the top 12 in the Rough Stock compete.

4<sup>th</sup> Go **Consolation Saturday**, October 22, 2022, at 11:00am



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After 3 Go Rounds the bottom 16 contestants in the Timed Events and the bottom 12 in the Rough Stock compete.

**CHAMPIONSHIP SATURDAY**, October 22, 2022, at 6:30 pm

Top 15 contestants after three go rounds compete.

### 2. CONTESTANT CHECK IN TIMES

a. Every contestant is required to check in with the INFR office in Show Room Office located in the stall area beginning at 8:00 a.m. to 4 p.m. Monday, October 17, 2022. There will be a \$50 fine for late check in after 4:00 p.m.

b. Every contestant is required to check in and attend the Scoreboard and group event pictures during check-ins on Monday, October 17, 2022, in accordance with the following schedule:

1:00pm-Ladies Barrel Race & Ladies Breakaway Roping

1:45pm-Bareback, Saddle Bronc & Bull Riding

2:30pm Team Roping, Calf Roping, Steer Wrestling.

A \$50 fine will result for contestant failing to have their picture taken.

c. Every contestant is **REQUIRED** to wear proper rodeo attire (western shirt, hat and boots) during the reception and for score board pictures. Failure to attend and failure to wear proper rodeo attire will result in a \$50.00 fine.

d. The arena will be open for open riding Tuesday and Wednesday from 10 am to 11am, and 4pm-5pm. Thursday through Saturday the arena will be open from 4-5pm.

### 3. BACK NUMBER RECEPTION-Need Details

a. Every contestant is **REQUIRED** to attend the back-number reception, which will be announced at check-in. Failure to attend will result in a \$50 fine.

### 4. ROUGH STOCK EQUIPMENT CHECK

a. All Rough Stock Contestants will have an equipment check on Monday October 18, 2022, immediately following contestant meeting in Arena.



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### 5. CONTESTANT MEETING

- a. Contestant meeting for all INFR qualifiers will be at 4:00pm on Monday, October 17, 2022, in the arena area. Sign in sheets will be at all meetings and those who do not sign in will be fined \$50.
- b. Event Directors so elected for the current INFR shall continue as event directors for the following rodeo season ending the next subsequent INFR when new directors are selected.

### 6. MISCELLANEOUS

- a. Every contestant at the INFR is required to wear proper rodeo attire (western shirt, hat, and boots) during rodeo performances and at times while in the arena (e.g., roping boxes, bucking chutes, and while assisting other contestants) and other INFR events. Contestants failing to comply with this rule shall be fined \$100.00. NOTE: Dress code for Lady Barrel Racers and Breakaway Ropers is found in the PRCA Rule Book.
- b. Any contestant who damages or destroys any property of the South Point will be held fully responsible for their actions and will be ineligible to purchase a membership with the INFR for the following three years.
- c. There will be zero tolerance for drugs or alcohol. Any contestant under the influence of alcohol and/or drugs while in the arena or while competing will be disqualified for the remainder of the round they are found to be in violation of this Rule and will be asked to leave the arena and arena area.
- d. In recognition of our sponsors, contestants are asked to wear the following colors:



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Tuesday, October 18, 2022: **Traditional Colors**

Wednesday, October 19, 2022: **TRADITIONAL DAY OR RED - MMIWG**

Thursday, October 20, 2022: **PINK**-Breast Cancer Awareness

Friday, October 21, 2022: **PURPLE OR GRAY** - Diabetes Awareness Day -  
sponsored by INFR Diabetes Awareness

\*Saturday, October 22, 2022: **RED or WHITE or BLUE- Veteran's Day**

### 7. GRAND ENTRY/GO ROUND INTRODUCTIONS & WINNERS, INTERVIEWS AND AWARDS

- a. Contestants are required to participate in the Grand Entry where participation is scheduled.
- b. Thursday and Friday 7:00 performances contestants will be introduced from the Grandstands. Saturday Championship Performance Grand Entry will be in the arena. No horses will be used in the Grand Entry at these performances.
- c. Go Round winners are required to take an introduction (victory lap) after each performance.
- d. Contestants shall be subject to a fine of \$50.00 for failing to take introductions (victory lap).
- e. Go Round Winners will be required to report to the Designated Showroom for the buckle ceremony following the performance.
- f. In the event of a tie in any event in any go round, a coin toss will determine who shall receive the buckle. If a contestant has already won a go round buckle, the other winner will automatically receive the buckle. If both (and all) winners have won, go around buckles then a coin toss will determine who receives the buckle. The loser(s) of the coin toss has the option of buying a buckle through the INFR office. The paperwork will need to be completed and payment made prior to the conclusion of the 2022 INFR before a buckle is ordered.

### 8. SPONSORSHIP LOGOS

- a. Sponsorship logos must be placed on contestant shirts in a professional manner and in good taste.
- b. To have your Sponsor announced, it must be approved by the INFR Commission and is an additional charge of \$500 for the week of the INFR.

### 9. CONTESTANT NUMBERS



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- a. Contestants shall wear their numbers on their BACK while competing. Contestant shall be subject to a fine of \$50.00 for failing to comply with this rule. Attaching a back number to your saddle pad is not permitted.

### 10. GO-ROUNDS, PERFORMANCES AND CONTESTANT POSITIONS

- a. There shall be 4 go rounds which consists of 24 Bareback riders, 24 Saddle Bronc riders, 24 Bull Riders and 32 contestants in each of the timed events. There will be 1 Championship go round on Saturday night comprised of the Top 12 competitors over the first 3 go rounds in both rough stock and timed events. The other 20 timed event contestants and 10 rough stock contestants will compete in the consolation round on Saturday at 11 am.
- b. In all events, contesting positions for the first round will be random drawn prior to the 1<sup>st</sup> go-round, regardless if contestant qualifies through the Tour Rodeos, the Qualifiers or the Regions. Contestants shall compete in the order drawn and there shall be no trade-outs.
- c. For all events, except Ladies Barrel Racing, the 1<sup>st</sup> go-round draw will be reversed for the 2<sup>nd</sup> go-round.
- d. The 3<sup>rd</sup> and 4<sup>th</sup> go-round positions, except Ladies Barrel Racing, shall be determined by the scores and times of the contestants with lowest scores and slowest times competing first.
- e. In Ladies Barrel Racing, positions in each and every go-round, including the 4<sup>th</sup> go-round, shall be randomly drawn.
- f. There will be NO drawbacks for the Championship Round.
- g. Turnouts (Per Round) - Non-Notified Turnouts will be fined \$250.00 and the Notified Turnouts will be fined \$100.00. Vet and Doctor Releases do not result in a fine if notified prior to the draw.
- h. Timed Event chute boss in concurrence with the judges, may split horses in the timed events. Splits must be filed with the Secretary and judges one hour prior to the performance commencing. Failure to comply with this Rule shall result in a \$50.00 fine.



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- i. The Official Draw for competition order will be posted daily at the Rodeo Office bulletin board before each round. It is the responsibility of contestants to confirm their draws and order of competition.

### 11. ORDER OF EVENTS

1. Bareback
2. Steer Wrestling
3. Ladies Breakaway Roping
4. Saddle Bronc
5. Tie Down Roping
6. Team Roping
7. Ladies Barrel Race
8. Bull Riding

### 12. PRIZE MONEY AND PAY OFF

- a. Payouts will be posted by the Rodeo Secretary prior to start of first go round.
- b. Payouts will pay per INFR Payout scale.
- c. There will be no Ground splits at the INFR.
- d. The INFR shall hold back 30% (thirty percent) of the winnings at the INFR of all Canadian Contestants who do not provide an USA Social Security card number as required by the IRS.
- e. The contestant **MUST** be the person picking up his/her money winnings. Contestants placing in a round will be required to produce his/her social security number before picking up winnings.



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### 13. WORLD CHAMPIONS

- a. The World Champions in each event shall be the contestant who wins the “aggregate” on 4 head of stock in accordance with the official timers’ and judges’ records.
- b. In the event of a tie, a ride or rope or run off will be held to determine the champion. The draw for a rough stock ride off will use the unused designated re-ride animal. In the case all re-ride animals were used in the champion round, the INFR Stock Contractor Superintendent will choose 4 evenly matched stock to use in the ride off draw with 2 animals ready for any re-rides. The draw for a timed event rope off will use the designated extras for the championship round. In the case that all designated extras were used, the INFR Secretary will provide the next four cattle with the fastest times after round 3. The running order for a barrel racing run off will be determined by a flip of a coin supervised and witnessed by the INFR judges.
- c. The World Men’s and Ladies’ All-Around Champions shall be determined in accordance with section B4.1.10 of the INFR Bylaws and Rules, 2016 INFR All-Around Champions. There shall be named a Men’s All-Around Champion and a Ladies’ All-Around Champion at the INFR. The All-Around Champion in both categories shall be the contestant with the most points placing in two or more events. In the event a contestant competing in two or more events fails to earn points placing in more than one event, then the All-Around Champion shall be the contestant that qualified in two or more events with the most points in one of his/her events.
- d. In the event of a tie in either category, the contestant earning the most money shall be named the All-Around Champion. Points at the INFR will be awarded based on a 10 to 1 points scale for all events, 10 being for first (1<sup>st</sup>) place down to 1 for tenth (10<sup>th</sup>) place.

### 14. LADIES BREAKAWAY ROPING

- a. There will be enough cattle to complete the go-round. The chute boss and stock contractor will designate the extra calves in concurrence with judges to be cut and will list by number the order in which these calves will be used, if necessary.



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- b. R7.13.4 Legal Catch. The only legal catch will be a bell collar catch. Any other catch will result in a “no time”. A bell collar catch is defined as passing over the head completely, pulling tight behind the ears with not extremities in the loop or figure eight over the tail. Contestant is allowed only one loop.
- c. If a calf gets out of the chute before the roper called for it or barrier fails to work so that official time is not recorded, the roper with that calf drawn will take the calf designated by the judges as first extra and rope it at that performance during the breakaway roping, if possible.

### 15. LADIES BARREL RACING

- a. Contestants shall “Run In” and keep in forward motion (Per WPRA Rules). The gate will be open for “Run Out” exit. Contestants who fail to do so shall be verbally warned for 1<sup>st</sup> offense, 2<sup>nd</sup> offense will result in a \$100 fine and/or disqualification, and 3<sup>rd</sup> offense is an automatic disqualification.
- b. Contestant losing their hat before the starting line shall result in a \$50.00 fine.
- c. Contestant will be disqualified for not being ready to contest when her name is called by the judge or announcer.
- d. The Barrels will be raked before the start of the barrel racing event and after the 8<sup>th</sup> barrel racer in each performance.
- e. In the event a contestant is awarded a re-run, the re-run will be at the end of the go-round and no raking of the ground will be done.
- f. Absolutely no working your barrel horses around the barrel markers that are being used for the finals. Violation of this Rule will result in a fine of \$100 for first offence, \$200 for second offence and disqualification for third offence.

### 16. TIMED EVENTS GENERAL AND TIME LIMITS

- a. Stock Contractor shall bring a minimum of 1 head per entry per go around and all cattle must be usable and desirable cattle.



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- b. There will be a minimum of 2 extras per pen. There are 2 pens in each go around for a total minimum of 4 extras per event in the timed events. Timed Event Stock Contractor will be fined \$250.00 per animal short per go-round.
- c. All cattle must be numbered, or ear tagged with numbers.
- d. All timed events will have a time limit of 30 seconds.
- e. All timed events, EXCEPT the Ladies Barrel Race will be timed to the hundredths (100ths)
- f. Ladies Barrel Race will be timed to the thousandths (1000ths)
- g. There will be a 45 second time limit in the timed event box for contestant and horse. The rule will not apply if the delay is the result of the stock drawn. The fines applicable are as follows: The clock will start when the animal before the contestant leaves the arena and the arena is suitable to compete. It will stop if your drawn animal is not cooperating but will start once the animal is cooperating. The clock only stops and is not reset. The clock will not stop if contestant's horse is not cooperating. There will also be a 45 second time limit in the Ladies Barrel Racing to get your horse in the arena. The fines for these infractions are as follows:  
  
1<sup>st</sup> offense: \$50.00 fine.  
2<sup>nd</sup> offense: \$100.00 fine.  
3<sup>rd</sup> offense: disqualification for that round only.

**NOTE:** The judge will have the discretion to instruct the contestant (and hazer if applicable) to get on a different horse if the horse is the cause of the delay. Where a prolong delay is the result of the drawn animal not cooperating in any manner, e.g. laying down, and it appears it will not cooperate, the judges, in their discretion can offer the contestant to take a spare animal.

### 17. STALLS

- a. Stalls will be available to all contestants at a specified price to be determined according to when a stall is reserved. The prices will differ if stalls are reserved



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online at INFR.org before the start of the INFR from when a stall is purchased during stall check-ins on Monday, October 17, 2022.

- b. Your horse stall cannot also be used as a tack room. Separate stalls can be purchased for use as a tack room for the price determined as per above.
- c. Contestants are NOT allowed to create or panel off a makeshift stall on the South Point property. Contestants creating or paneling off a makeshift stall will be fined \$500.00.
- d. No Contestant can house or tie up horses out in the back by the Contractors. If any contestant is doing this it will result in a possible fine and disqualification of the event.
- e. Contestants are reminded to keep their stalls clean. Failure to do so will result in a fine.
- f. Contestants are expected to adhere to Stall Rules for the South Point Equestrian Center.
- g. An area will be designated where horses stalled off property and hauled in before each performance are to be unloaded and tied up. Tying horses and parking in undesignated areas will result in a fine.

### 18. DRAWING OUT

- a. INFR contestants shall not compete in another rodeo or finals during the INFR.
- b. If a contestant is forced to draw out before the start of the INFR but after bucking/timed event stock and position has been drawn for them, a replacement contestant shall be drawn in and will take the stock and/or position already drawn for contestant they are replacing. The replacing contestant shall be the next qualifying contestant in either the Tour Standings or the Region Standings. The replacing contestant shall pay his/her fees before the commencement of the first go around.
- c. There will not be substitutions after the start of the first go round except under the following circumstance: Where one partner in the team roping



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suffers a disabling injury while competing in the INFR, the remaining partner will be allowed to continue with any competing contestant in the INFR, except another team roping contestant competing in the INFR. In the unfortunate circumstance this occurs, the team is eligible ONLY for go around money and go-round awards and NOT A CHAMPIONSHIP.

### 19. TIME LIMIT IN ROUGH STOCK EVENTS

- a. Contestant must be over his animal with his hand in his rigging (BB), Rein in hand and Sitting in the saddle (SB) pulling his rope (BR) when the previous animal leaves the arena. Contestant is subject to a fine for failing to comply with this rule.

1<sup>st</sup> offense: \$50.00 fine.

2<sup>nd</sup> offense: \$100.00 fine.

3<sup>rd</sup> offense: \$200.00 fine

- b. Flank man must be in his/her flanking position and have the flank adjusted to set when the previous animal leaves the arena. Failure to do so will result in a fine.
- c. Contestants “soaking” or repeatedly pulling their livestock will be fined \$100.00 and or disqualified from competition.
- d. There will be a 45 second time limit in the bucking chute for a contestant. The rule will not apply if the delay is the result of the stock drawn. The fines applicable are as follows: The clock will start when the animal before you leave the arena and the arena is suitable to compete. It will stop if your drawn animal is not cooperating but will start once the animal is cooperating. The clock only stops it does not reset.

1<sup>st</sup> offense: \$50.00 fine.

2<sup>nd</sup> offense: \$100.00 fine.

3<sup>rd</sup> offense: \$200.00 fine

### 20. RE-RIDES AND RE-RIDE STOCK



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- a. Re-rides shall be in accordance with the INFR and PRCA Rules. In the event of a conflict with INFR and PRCA Rules and these Ground Rules these Ground Rules will apply.
- b. A contestant may be given a re-ride if animal escapes from the chute into arena.
- c. Re-ride horses/bulls will be drawn in order 1, 2, and 3. If re-rides are given, animals will be used in that order. Contestant shall notify judge immediately of this decision. Judges shall mark and announcers shall announce marking of the contestant, which allows him the option of a re-ride.
- d. Stock drawn for re-rides, but not used, may be placed in the draw for the next go-round.
- e. Re-rides given will be taken during the same performance such re-ride was given and during the same event in which it is given, if possible, except in the case of injuries or unusual circumstances.
- f. If re-ride stock is used up, any additional re-rides needed shall be drawn from next available unused animals. Under these conditions, animal will be ridden at the discretion of the chute boss in concurrence with judges.
- g. Any animal that required a re-ride due to inferior performance at any previous INFR is permanently ineligible for stock selection at any subsequent INFR.

### 21. PICKUP MEN

- a. Positions will be designated by chute boss or stock contractor.
- b. Pick-up men must remain at these points until animal has come out of chute and shall not give assistance until the expiration time has elapsed or contestant has disqualified, whichever comes first.

### 22. TIE DOWN ROPING

- a. Extra calves shall be run down arena after each performance. The timed event boss and stock contractor will be responsible to have, at all times, at least two



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extra calves that were roped and tied no later than the previous day. Times should be recorded.

- b. Order of roping shall be drawn for by the Arena Secretary. Changes in order to split horses must be made through the secretary and judges one hour prior to the performance and must be filed with the secretary. Contestant failing to comply with this Rule shall be fined \$50.00.
- c. All contestants must have their chains on their tie downs covered. This will apply to all timed events horses.
- d. In accordance with section R7.6.2, only one loop will be permitted, catch-as-catch-can, and should the roper miss, he must retire and will be marked a no time. Roping the calf without releasing the loop from the hand is not allowed.

### 23. CALVES

- a. There will be sufficient cattle to complete the go-round. The calf roping chute boss, in concurrence with the judges will designate the extra calves to be cut and will list by number the order in which these calves will be used, if necessary.
- b. If a calf gets out of the chute before the roper has called for calf or barrier fails to work so that official time is not recorded, the roper with that calf drawn will take the calf designated by the judges as first extra in the bunch and rope it at that performance during the calf roping, if possible.

### 24. STEER WRESTLING

- a. Extra steers will be run down the arena at the end of each go around. The timed event chute boss and stock contractor will be responsible to ensure that there are at least three extra steers available.
- b. In accordance with section R7.7.1.1 a Steer Wrestler may only Jump one time during the Steer Wrestling. An attempt (where the Steer Wrestler does not leave his horse) to jump does not constitute a jump.



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- c. Order of contesting will be set by the Arena Secretary and Judges to split the run on horses, staying as close as possible to the order of the drawn positions. Changes in order must be made through the secretary and judges one hour prior to the performance and must be filed with the rodeo secretary. Contestant failing to comply with this Rule shall be fined \$50.00.

### 25. STEERS

- a. There shall be sufficient cattle to complete a go-round. Steers for use in the contest will be cut before the rodeo by the roping chute boss or designee. As many steers as necessary may be cut off the light end. Cattle to be replaced if they become crippled or sick.
- b. The timed chute boss in concurrence with the judges will list by number the order in which the extra steers will be used if necessary.
- c. Steers will be cut before the rodeo and the steers will be kept in the same pens throughout the rodeo. Extra steers shall be added because of sick or crippled steers.
- d. If a steer gets out before the steer wrestler has called for it or barrier fails to work so that the official time is not recorded, the contestant will take the steer designated as first extra in the pen and compete on it during that performance during the steer wrestling, if possible.

### 26. TEAM ROPING

- a. Order of roping shall be the order as drawn or determined by times. Changes in order to split horses must be made through the Arena Secretary and judges one hour prior to the performance and must be filed with the secretary. Contestants failing to comply with this Rule shall be fined \$50.00.
- b. Steers for use in the contest will be cut before the rodeo by the timed event chute boss. The light end of the cattle will be used for extras to replace cattle that get crippled or sick.
- c. The timed event chute boss in concurrence with judges will list by number the order in which the extra steers will be used when necessary.



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- d. Steers will be cut before the rodeo and shall be kept in the same pens throughout the rodeo. Extra steers shall be added because of sick or injured animals.
- e. If a steer gets out before the team has called for it or barrier fails to work so that official time is not recorded, the team with that steer drawn will take the steer designated as the first extra in the pen and rope it at that performance during the team roping, if possible.
- f. Extra steers will be run down the arena at the end of each go around. The timed event chute boss and stock contractor will be responsible to ensure that there are at least three extra steers available.
- g. Tie on rule is in effect for heelers consistent with the INFR Rules and criteria. Headers are not allowed to tie on.
- h. Contestants that entered as header or heeler must rope in those same positions throughout the entire INFR (NO SWITCHING ENDS).
- i. The header is allowed one loop and the healer is allowed one loop.

### **27. UNNECESSARY ROUGHNESS TO CALVES OR STEERS**

- a. A maximum \$500 fine will be assessed to any contestant for unnecessary roughness to steers or calves as determined by the judges.
- b. Unnecessary roughness will specifically include unnecessary twisting of steer wrestling steer's neck after the fall has been completed; working calf roping horse to unnecessarily back up or drag calf after calf roper has signaled time; or, team roper(s) unnecessarily stretching a steer after time has been signaled.

### **28. CONTESTANT AND STOCK CONTRACTOR PASSES**

- a. Each contestant will be given a contestant pass for admission to the rodeo and barn area and will be allowed to purchase up to one companion pass during contestant check-in only.



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- b. **If a contestant is caught selling, exchanging and/or allowing others to use their pass to get into the rodeo, he/she will be fined a maximum of \$500.00 and/or disqualified.**
- c. Each employee or official will have an official identification or badge.
- d. Only contestants with passes will be allowed to use the doors to enter and exit the arena from the stall area.
- e. If a contestant needs a helper's pass one must be purchased before a pass will be provided. A companion pass or helpers pass is required to enter the stall/arena area.
- f. No contestants will be allowed access to the stock pens behind the South Point where the bucking stock is housed. Violation will result in a \$100.00 fine.

### 29. PARKING

INFR Contestants and Personnel shall park in designated areas. Contestants cannot park in the Stock Contractor Areas. Any contestant parked in the Stock Contractor Area will be fined up to a maximum of \$250 and will be asked to move their unit.

### 30. OFFICES

The INFR Offices will be located on premise near arena. All INFR office operations: Rodeo Secretary office, the press office, official photographer and the General Manager office will be coordinated together.

### 31. STOCK

INFR contestants may not be a primary stock contractor.

### 32. JUDGES

Judges' decisions are final.



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### 33. INFR COMMISSION

The INFR Commission reserves the right to change or amend the Ground Rules as deemed appropriate. Unless otherwise stated herein, the INFR will adhere to the INFR, WPRA, and PRCA Rules.

### 34. COMPLAINTS

In the event a contestant has a concern and/or complaint, he/she will first bring the concern/complaint to their event director. The event director will bring the complaint to the INFR Judges. Only if needed, the Judges may consult with the INFR Commissioners to determine a resolution.

### 35. HARASSMENT

Harassment of any kind towards any INFR official, secretary, timer, judge, commissioner or personnel will NOT be tolerated and will result in immediate disqualification and removal from the premises.

### 36. YOUTH AND JUNIOR (MINOR) CONTESTANTS

Contestants 18 years and younger must have their grades filed with the INFR office prior to the INFR and before draws are done. Grades filed must be passing grades for eligibility to compete in the INFR. Contestants with failing grades will be drawn out.

All minors' paperwork must be accompanied with parents' or guardians' signature. The South Point Liability Release is to be signed at check-in by the contestant and the parent or guardian.